

Introduction to

Dear Parent/Carer,

I hope and pray you and your family are well and looking forward to the summer break.

We are excited to announce an important change that will streamline our communication and payment processes for you. We have listened to your feedback about the difficulties of managing multiple platforms for your child's educational needs. As a result, we have made the decision to transition from using *EduLink*, *ClassCharts* and *Parentmail* to a single, unified platform.

As a Trust, we have moved across to **Bromcom** for our admin systems. One of the great benefits of this is their parent app, **MyChildAtSchool**, which is accessible via the website (www.mychildatschool.com) or through the mobile app: search **MyChildAtSchool (MCAS) - Parent App** by Bromcom Computers Plc).

This change aims to simplify your interactions with the school, ensuring all essential information on the following areas can be accessed from the same place:

- Notifications or messages from the school (replacing *Parentmail* communications)
- Payments for lunches, trips and other items can be made
- Announcements and key parent documents
- Student and parent details can be checked and updated
- Attendance
- Behaviour
- Detentions
- Reports
- Parents' evening bookings
- Parental consents
- Timetables and exam timetables
- Homework

More information about each of these features will be shared throughout the summer and into the new academic year. The Leadership Team will also be running training sessions for every year group in September to assist you in using the app effectively to support your child at home. You are expected to attend this with your child.

WHAT NEXT?

Accounts will be automatically generated for individuals listed with parental rights using the email addresses we currently have on our system. You will receive a school ID at beginning of the school holiday via text and email with a link to set up your new Bromcom account. *Additionally, there will be a self-sign-up option available for new parents and guardians. Please be aware that you will be able to download the app immediately but will not be able to sign in until you receive this information for us.*

A link to the parent guide to help assist you with the parent app and Bromcom website can be found [here](#).

Our website has a [dedicated page](#) giving additional information and updates, please check here regularly over the summer for resources and key information.

WHAT DO YOU NEED TO DO?

1. Sign up to **MyChildAtSchool (MCAS)** by **21st August 2024**.
2. Download the **MyChildAtSchool (MCAS)** app **by 21st August to any device to access the services above**.
3. **Check that all details are accurate on the** app.
4. **Top up your child's lunch account** to ensure that they can access our canteen on their first day back. This must be done **by 26th August**.

During the summer, we will ensure that all existing balances on Parentmail are refunded.

If you have any questions or concerns, please do not hesitate to contact the school office at the following address school@stmarks.anthemtrust.uk

Thank you for your understanding and support in this matter.



Hannah Fahey
Executive Principal